

## Mobile Hotspot Information

- 14-day loan
- Nonrenewable, unless you come to the Circulation Desk and there is no waiting list
- Only one can circulate per household
- **WARNING for each device: DO NOT LEAVE IN CARS AS DEVICES ARE DAMAGED BY EXTREME TEMPERATURES**
- Copy of driver's license or government-issued ID upon first check out
- Signed User Agreement required for checkout
- Norfolk Library card required
- Do not return the hotspot in the book drop. Bring it to the circulation desk.
- **\$10 fine for returning in the book drop**
- Staff have the right to refuse circulation if the account is not in good standing.
- **Overdue fees \$10/day**
- **If hotspots are not returned, library privileges are suspended and patrons are fined \$90 cost of replacement. Civil/criminal action may be taken for failure to pay fine.**

To connect your device to the hotspot:

1. On the side of the hotspot, hold the power button for 3 seconds until the lights come on.
2. On your computer, search for available WiFi networks and select the network (SSID) for the hotspot.  
The SSID is printed on the back of the hotspot (starts with Alcatel\_linkzone\_2).
3. Enter the security key and click OK.  
The security key is printed on the back of the hotspot.

In the box, under the hotspot:

- Charging cable
- Start Guide, which has directions and troubleshooting information